

Proforma- I- REGISTRATION OF COLLEGE NSS UNIT

with NSS Cell, University of Mumbai for the Year 20 -20

(Last Date of Submission – in the Planning Session of respective District/Zone)

A. Name of the College : _____
Address : _____
Tel. No. : _____ Fax No.: _____ email: _____

Total no. of Students enrolled in the College (M) _____ (F) _____ (Total) _____

B. Name of the Principal: _____
Residential Address _____
Tel. No. _____ Fax No. _____ E.Mail : _____

C. Details of the Bank Accounts for NSS grants.
Name of the Bank: _____ Accounts No.: _____
Name of the Signatories;1) _____ 2) _____

D. Allocated strength for the year 20 -20
On the basis of the N.S.S. Regular Activities, Special Camp Conducted and trained Programme Officers during the previous year, The Units allocated to college for this year _____ unit(s) with total Strength of _____ Volunteers for Regular activities and _____ Volunteers for the Special Camp which is accepted by the college. The allocation will be regularized subject to the Following.....
1) Submission of the Registration Performa, 2) Acceptance of the allocated strength by College.
3) Commitment to conduct the Special Camp with 50 % of the Enrolled Strength.

E. Details of the NSS Programme Officers for the year 20 -20 .	
Name, Residential Address & Telephone number of the Programme Officer	Other details
Name: _____ Address: _____ Tel: _____ Fax: _____	Date of Appointment as P.O.: _____ Completed NSS course at T.I.S.S..... # Orientation YES/NO, if yes, Year: _____ # Refresher YES/NO, if yes, Year: _____
Name: _____ Address: _____ Tel: _____ Fax: _____	Date of Appointment as P.O.: _____ Completed NSS course at T.I.S.S..... # Orientation YES/NO, if yes, Year: _____ # Refresher YES/NO, if yes, Year: _____
Name: _____ Address: _____ Tel: _____ Fax: _____	Date of Appointment as P.O.: _____ Completed NSS course at T.I.S.S..... # Orientation YES/NO, if yes, Year: _____ # Refresher YES/NO, if yes, Year: _____

F. Brief Statistical Details for the last year 20 -20 :

Allocated Strength: Regular NSS Units: _____ No. of Students: _____ No. of Students completing 120 hrs: _____ No. of Programme Officer: _____ Advance given: Rs. _____ Date: _____ Account submitted: (YES/NO) _____	Allocated Strength: Special Camp: _____ No. of Students Participated: M _____ F _____ Non-Students Participated: M _____ F _____ No. of Teachers Participated: _____ Advance given: Rs. _____ Date: _____ Account submitted: (YES/NO) _____
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G. Details of the Student Leaders for this year: 2 male/female students on every 100 Enrolled NSS Volunteers). These Volunteers are expected to attend the leadership Training Camp conducted by the University NSS Cell during the year.

S.N.	Name	Class	Contact numbers
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

H. Information about the Adopted Area:- It is expected:

- a) Every NSS volunteer must work at least 80 hours in the adopted area in two different projects.
 b) Every NSS unit must have One adopted area. {i.e. if a College has 3 Units, it must have 3 adopted areas}

Adopted Area for Regular Activities (with proper address and name of the contact person)

1) Exact address _____
 Name of the local contact _____

2) Exact address _____
 Name of the local contact _____

3) Exact address _____
 Name of the local contact _____

Adopted Area for Special Camping (with proper address of camp venue)

Camp venue/place of accommodation _____

Name of the Slum/village _____

At post _____ Tal _____ Dist _____

Name of the contact person _____ Tel.No _____

I. Information about the College N.S.S. Advisory Committee (If not constitute yet, Please submit along with Enrollment list i.e. by 1st September)

S N	Composition	Name	Address & Tel. No.
1.	Principal, Chairperson		
2.	College Teacher Member		
3	College Teacher Member		
4	Representative of the Development Department, Member		
5	Social Worker from the Adopted Area, Member		
6	N.S.S. Student Leader Member		
7	N.S.S. Student Leader Member		
8	Dist. Coordinator University Representative		
9	N.S.S. Programme Officer, Secretary		

J. Principal's Suggestions

- a) To improve the efficiency of N.S.S. Activities _____

 b) Expectation from the Central N.S.S. Cell _____

K. I Undertake

- A. To accepts the above allocated strength to our College NSS unit & to conduct the Special Camp with 50% of the enrolled strength of NSS Volunteers.
 B. To provide required infrastructure and administratative support to the NSS Unit for its smooth function.
 C. To depute Untrained Programme Officers for the Orientation /Refresher/Training at TISS during this year & to attend meeting as and when called by the University NSS Cell / T.I.S.S./ State NSS Cell/ Regional NSS Office.}
 D. To depute NSS volunteers for various programmes/workshops/meetings/Leadership/emergency/ relief/etc. related work as and when called by the University NSS Cell.

Date :

College Seal

Signature of the Principal